

January 29, 2018

Dear CCWSL Parents,

Thank you for another great CCWSL season. As we head toward the League Championship, the League's Executive Board wanted to take a moment to ensure that all teams' parents are aware of some changes for Championships that have happened at the League level.

For the first time, our League Championship will happen all in one meet. We will still have A and B times for individual events, but all swimmers will swim on the same day. How is this going to happen? Glad you asked! Here is the detailed breakdown....

**Seed Times:** Swimmers will be entered into their events by their coaches with their best time. This time becomes their seed time. Each individual event has an A cut-off time. If a swimmer's seed time is faster than the cut-off, they are in the A bracket. If a swimmer's seed time is slower than the cut-off time, they are in the B bracket.

We will seed each event with all of the swimmers that have entered and swimmers will be assigned to heats. The slowest heat is run first with each heat having faster seed times until the last heat which will have the fastest times. Since we are running the event with all swimmers entered, there may be a heat with both A and B time swimmers.

After the event has been swum, all times will be entered into hy-tek. Results will come out broken up into the two groups, A and B. As a reminder, swimmer placement in either bracket is based on their seed time and not their final time. They cannot move between brackets. Their final place in their bracket is based on their final time.

**Relays:** There are no qualifying times for relays and coaches are not restricted by A/B times for stroke placement. All relay teams are eligible to score points.

**Awards:** Awards will be given for places 1-12 in both brackets, A and B.

**Scoring:** Swimmers in the A bracket only may score. Scoring is places 1-12 in individuals and 1-6 in relays (though only one relay per team may score).

**Scratches:** Please be mindful of your team's scratch policy and arrival times. If your child has been scratched from the meet, they will not be re-entered into the meet.

**Facility:** We are thrilled to have secured Cornerstone Aquatics Center in West Hartford as our Championship facility. We will plan to warm-up in 11 lanes and compete in 9 lanes. There will be a designated area for spectators. Please plan to rotate in and out of the stands. There will be a concession area as well as Championship t-shirts and programs for sale.

**Code of Conduct:**

We ask that all swimmers and spectators are respectful of the facility and meet staff. Please take a few minutes to familiarize yourself with our League Championship Team Code of Conduct.

1. Swimmers shall remain in the team seating area unless they are competing.
2. Spectators shall remain in the spectator seating area or in the lobby.
3. Only coaches and official meet volunteers (timers and officials) with badges shall be allowed on the pool deck. No parents or spectators will be allowed on the pool deck or in team areas.
4. All athletes, coaches, spectators, and volunteers shall participate in friendly, appropriate competition and practice good sportsmanship at all times. If there are any issues, the meet will be stopped and if necessary, spectators may be escorted off the grounds by a police officer.
5. Coaches shall contact the Meet Director or Referee for any questions or discrepancy in running the meet. Parents with questions should see their coach who, if necessary, will then contact the meet director.
6. No food, scraps, or trash shall be left in or outside the facility.

If you have any questions regarding this information, please contact your coaching staff.

We are looking forward to a great meet. Good luck to all teams and let's have a fun, great day full of fast swimming!

Kerri Work  
Meet Director